

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – E7 12/13

Decision	
1	<p>Title of decision: Revised Household Waste Recycling Centre Opening Hours and Waste Acceptance Criteria</p>
2	<p>Decision maker (Cabinet Member): Councillor Brian Vincent – Cabinet Member for the Environment</p>
3	<p>Report author and contact details: Mark Turner, Head of Waste Disposal, Strategy & Contracts email:mark.turner@plymouth.gov.uk Tel. 304991</p>
4	<p>Decisions to be taken:</p> <ul style="list-style-type: none">▪ To reduce the opening hours of the Council's Household Waste Recycling Centres (HWRCs) (see Section 3.1 of the attached briefing report).▪ To extend the van permit scheme to include trailers and amend the number of permitted visits per annum for either a van or a trailer to the HWRCs (see Section 3.2 of the attached briefing report).▪ To limit the amount of soil &/or rubble that can be deposited per household per annum (see Section 3.3 of the attached briefing report).
5	<p>Reasons for the decisions:</p> <ul style="list-style-type: none">▪ To provide a more efficient service by reducing the hours when the HWRCs are open to align better with higher periods of customer usage.▪ To prevent and deter the misuse of the HWRCs by traders.▪ To update the HWRC waste acceptance criteria to better control waste and provide a fairer service to all Plymouth City Council Council Tax Payers.
6	<p>Alternative options considered and rejected:</p> <p>i) No change is not considered to be a viable option. The Council's HWRCs are out of line with service level provision of neighbouring authorities' HWRCs and nationally. This leaves the centres open to misuse from some residents and abuse from unscrupulous traders which is ultimately an unfair cost to Plymouth Council Tax Payers. In addition, opening centres during times of very light usage leads to</p>

	<p>an inefficient service.</p> <p>ii) Charging for non statutory wastes, soil and rubble, has been discounted at this point in time as it would be a significant change that is problematic to administer and would place HWRC staff at greater risk of abuse or assault.</p> <p>iii) Further Restrictions to HWRCs and Opening Hours have been discounted at this time as it would unduly impact on users of the service and genuine needs of Plymouth's residents to be able to access HWRCs to dispose of their waste materials.</p>			
7	<p>Financial implications:</p> <p>Additional resources will be required to implement the proposed changes but these resources will be found from within the service and an overall saving of circa £200k per annum is anticipated. This will contribute £50k to the required Environmental Services budget reductions and the balance will offset known pressures within the waste disposal service area from reduced recycling income and a shortfall in landfill disposal budget.</p>			
8	Is the decision a Key Decision?	Yes		(Key decisions are normally made by the Cabinet)
		No	✓	
9	Please specify how this decision is linked to the policy framework and/or budget:	Corporate Plan 2012-15, addressing challenging environmental issues around waste minimisation, recycling. Savings plan 2013/14.		
10	Is the decision urgent?	Yes		(If yes, ensure that the Chair of the Overview and Scrutiny Management Board signs the report at section 11a and section 11b is completed <u>after</u> the sign off codes in Section 17 are completed)
		No	✓	(If no, go to section 12)
11a	Signature			Date
	Print Name			
11b	Reason for urgency:			
Consultation				
12	Are any other Cabinet members affected by the decision?	Yes		(If yes, go to sections 13 and 14)
		No	✓	(If no, go to section 15)
13	Which other Cabinet member is affected by the decision?	None		

14	Please confirm that you have consulted this Cabinet member	N/A	(No is not an option)						
15	Has any Cabinet member declared a conflict of interest?	Yes		Need a note of dispensation granted by the Council's Monitoring Officer					
		No	✓						
16	Which Corporate Management Team member has been consulted?	Name and title	Anthony Payne - Director for Place						
17	Please include the sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DSO75 12/13						
		Finance (mandatory)	CF/PlaceFESD121300 04.12.02.13						
		Legal (mandatory)	16894/ag/12.2.13						
		Human Resources							
		Corporate Property							
		IT							
		Procurement							
Other Information									
18	Is the decision in accordance with an Equalities Impact Assessment?	Yes	✓	<i>(For further advice, contact Assistant Director for Safer Communities, ext. 4388)</i>					
		No							
Briefing report									
19	Is the briefing report attached?	Yes	✓	(No is not an option)					
	List (and include a hyper link to) <u>published</u> work/information used to prepare the report.								
	Do you need to include any confidential/exempt information?	No If yes, prepare a second, Part II, report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box. (Remember to keep as much information as possible in the briefing report that will be in the public domain)							
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
Confidential/exempt briefing report title									

Background Papers

20 Please list all background papers relevant to the decision in the table below.
 Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. A folder or a file should not be cited as a background paper, though individual items within the folder or file may be. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title	Part I	Part II	Exemption Paragraph Number							
			1	2	3	4	5	6	7	
Review of HWRC Opening Hours and Waste Acceptance Criteria – Supporting Background Reports – 31 January 2013	✓									

Cabinet Member Signature

21 I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, City Strategy, Corporate Plan and Medium Term Financial Plan.

Signature		Date of decision	
Print Name			